



## **SUPERVISING VETERINARIAN (GENERAL)**

**Class Code: 0175 - Exam Code: 7FASV**

<b>Type of Examination:</b>	<b>Departmental Open/Statewide</b>
<b>Opening Date:</b>	<b>Continuous filing</b>
<b>Cut-Off Dates:</b>	<b>05/12/17</b>
	<b>11/03/17</b>
<b>Salary</b>	<b>\$7,547 - \$9,412</b>
<b>Employment Type:</b>	<b>Permanent Full-time</b>
	<b>Permanent Part-time</b>
	<b>Permanent Intermittent</b>
	<b>Limited Term Full-time</b>
	<b>Limited Term Part-time</b>
	<b>Limited Term Intermittent</b>
<b>Exam Type:</b>	<b>Continuous filing</b>

### **EQUAL EMPLOYMENT OPPORTUNITY**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

### **DRUG FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free state workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

### **WHO CAN APPLY**

Applicants who meet the minimum qualifications as stated below. This is a Departmental Open Statewide examination. Applications will not be accepted on a promotional basis. Career credits do not apply.

### **CONTINUOUS FILING INSTRUCTIONS**

The testing office will accept applications continuously and will notify and test applicants as needs warrant. **Testing is considered continuous** as closing dates (cut-off dates) can be set at any time and eligible lists are merged. The testing period for this examination is **12** months. The beginning of the testing period is based upon when an individual is placed on the eligible list. **A person may not be examined more than once in a testing period. Therefore, if you have taken this examination within the last 12 months, you are not eligible to apply or compete in this examination.**

### **FINAL CUT-OFF DATES**

The testing office has established the following application cut-off date(s): May 12, 2017 and November 03, 2017. Submission of applications after the cut-off date will be held over for the next examination.

## SUPERVISING VETERINARIAN (GENERAL)

## CONTINUOUS FILING

### HOW TO APPLY

Submit a Standard State Application (STD. form 678) **and** Supplemental Application to the address indicated below.

- Standard State Application (STD. form 678) is available through the internet at <https://jobs.ca.gov/pdf/std678.pdf>
- Supplemental Application is attached below. **Applicants who do not submit a Supplemental Application will be disqualified.**
- All applications must include “to” and “from” dates (month/day/year) and time base. Applications received without this information may be rejected.
- Resumes **will not** be accepted in lieu of a completed State Application, (STD. form 678).
- Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

**DO NOT SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR).**

### WHERE TO APPLY

**By mail/In person:** California Department of Food and Agriculture  
Examination Unit, Attn: **Cindy Torres**  
1220 N Street, Room 242  
Sacramento, CA 95814  
(916) 403-6581

**By e-mail:** [exams@cdfa.ca.gov](mailto:exams@cdfa.ca.gov)

**NOTE:** Facsimile (FAX) applications will not be accepted under any circumstances.

### ELIGIBLE LIST INFORMATION

A Departmental “Open” list will be established for the California Department of Food and Agriculture. The names of successful competitors are merged onto the list in order of final scores, regardless of test date. Eligibility expires **12** months after it is established. Competitors must then retake the exam to reestablish eligibility.

### REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applications must meet the education and/or experience requirements as stated on this examination announcement. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

### MINIMUM QUALIFICATIONS

**NOTE: SUBMISSION OF TRANSCRIPTS/DEGREE IS REQUIRED TO VERIFY THE EDUCATION REQUIREMENT. FAILURE TO DO SO MAY RESULT IN A DELAY OF YOUR APPROVAL TO COMPETE IN THE EXAMINATION.**

**Education:** Graduation with a Doctorate Degree in Veterinary medicine from an institution of recognized standing. **And**

Possession of a valid license issued by the Board of Examiners in Veterinary Medicine for the State of California to practice as a Doctor of Veterinary Medicine. [Applicants who do not possess a valid California license but who are eligible to take the next scheduled State Board Examination (California Practical), or the next scheduled Reciprocity Exam as determined by the Board of Examiners in Veterinary Medicine for the State of California may be appointed, but must secure the required license within 12 months of the date of appointment.] **And**

**MINIMUM QUALIFICATIONS CONTINUED****Either I**

**Experience:** One year of experience in the California state service performing the duties of a class equivalent in level and responsibility not less than that of a Veterinarian (General), Range D.

**Or II**

**Experience:** Four years of experience in veterinary medicine involving animal disease and/or environmental toxicology identification, prevention control, and eradication. Three years of which shall have been in field work in livestock or poultry disease regulatory work or wildlife veterinary medicine. Experience in the California state service applied toward this requirement must include one year performing professional veterinary duties of a class with a level of responsibility not less than a Veterinarian (General), Range D. (Possession of an additional advanced degree or Board certification in a related field beyond a Doctorate degree in Veterinary Medicine may be substituted for one year of the required experience.)

**POSITION DESCRIPTION**

Under general guidance, incumbents supervise staff within a complex veterinary program related to wildlife and/or domestic livestock and poultry population health. Incumbents supervise, plan, organize, direct, and coordinate the activities of subordinates in the performance of veterinary work and compliance activity; prepare and monitor program budget; evaluate the effectiveness of programs and recommend improvements; hire and train staff; review related legislation, regulations, and policies and make recommendations; and represent the Department in contacts with other government agencies and the public.

**EXAMINATION INFORMATION**

This examination will consist of a Supplemental Application – weighted 100%. Competitors who do not submit the Supplemental Application will be disqualified.

**SUPPLEMENTAL APPLICATION – WEIGHTED 100%**

The California Department of Food and Agriculture and the California Department of Human Resources (CalHR) reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**SCOPE OF EXAM AND KNOWLEDGE, SKILLS AND ABILITIES**

In addition to evaluating the competitor's relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

**KNOWLEDGE AND ABILITIES****General and Technical Competencies**

Includes both General (knowledge, skills, abilities, and on-the-job behaviors that can be applied across different jobs and organizations) and Technical Competencies (knowledge and technical skills specific to each job that are usually developed through education or professional training).

**SCOPE OF EXAM AND KNOWLEDGE, SKILLS AND ABILITIES CONTINUED****Leadership Competencies**

The State of California Leadership Competency Model provides examples of the successful managerial behaviors associated with each defined competency. These competencies are the basis for a number of personnel management practices including, but not limited to, the development of selection methods, training, individual development plans, and performance management.

1. Fostering a Team Environment: Communication; Interpersonal Skills; Team Leadership; Conflict Management.
2. Creating Organizational Transformation: Change Leadership; Vision and Strategic Thinking.
3. Maximizing Performance Results: Analytical Thinking; Decision Making; Customer Focus; Planning and Organizing; Thoroughness.
4. Building Trust and Accountability: Ethics, Integrity; Personal Credibility.
5. Promoting a High Performance Culture: Fostering Diversity; Workforce Management; Developing Others.

**Technical Competencies****Knowledge of:**

1. Animal science
2. Bacteriology
3. Biology including microbiology and virology
4. Current issues and literature of subject-matter area
5. Epidemiology
6. Immunology and serology
7. Laws, rules, and regulations as related to veterinary programs
8. Parasitology
9. Pathology
10. Pharmacology
11. Physiology
12. Project management
13. Public health
14. Toxicology
15. Veterinary medicine
16. Chemistry including basic concepts of analytical chemistry and biochemistry
17. Data collection, coding, and processing
18. Food production
19. Research methodology, interpretation, and reporting

**SPECIAL PERSONAL CHARACTERISTICS**

Willingness to travel and work under difficulties involved in preventing and combating epizootics of wildlife, livestock and poultry diseases.

**ADDITIONAL DESIRABLE QUALIFICATIONS**

Preference may be given to veterinarians who possess a valid driver license of the appropriate class issued by the Department of Motor Vehicles prior to appointment into a position with this department; a post D.V.M. Master's Degree in Preventative Veterinary Medicine, Public Health, Board Certification in a specialty area of veterinary medicine, or a PhD. in a related field.

## **SUPERVISING VETERINARIAN (GENERAL)**

## **CONTINUOUS FILING**

### **EDUCATION AND EXPERIENCE**

If conditions warrant, this examination may utilize an evaluation of each competitor's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care in accurately and completely filling out his or her application. List all experience relevant to the "Requirements for Admittance to the Examination" shown on this announcement, even if that experience goes beyond the seven-year limit printed on the application. Supplementary information will be accepted, but read the "Requirements for Admittance to the Examination" carefully to see what kind of information will be useful to the staff doing the evaluation.

### **VETERANS' PREFERENCE**

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

### **CAREER CREDITS**

Career Credits **will not** be added to the final score of this examination, because it does not meet the requirements to qualify for Career Credits.

### **CONTACT INFORMATION**

If you have any questions regarding this announcement, please contact:

The California Department of Food and Agriculture, Examination Unit

1220 N Street, Room 242

Sacramento, CA 95814

Attn: Cindy Torres at (916) 403-6581 or [cindy.torres@cdfa.ca.gov](mailto:cindy.torres@cdfa.ca.gov)

### **GENERAL INFORMATION**

**If you meet the requirements** stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. If an offer of employment is made, a medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: ① sub-divisional promotional, ② departmental promotional, ③ multi-departmental promotional, ④ service-wide promotional, ⑤ departmental open, ⑥ open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one (1) to four (4) years unless otherwise stated on this bulletin.

**Veterans' Preference:** Effective January 1, 2014, in accordance with Government Code 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1.) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2.) An entrance examination is defined, under the law, as any open competitive examination. And 3.) Veterans' Preference is not granted once a person achieves permanent civil service status. Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and the Department of Veterans Affairs.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device

TTY number: 1-800-735-2929

FROM VOICE PHONES: 1-800-735-2922

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE  
SUPPLEMENTAL APPLICATION EXAMINATION FOR  
SUPERVISING VETERINARIAN (GENERAL)**

The California Department of Food and Agriculture's (CDFA) Supervising Veterinarian (General) examination is being given on a Departmental Promotional Statewide basis. The examination will consist solely of this Supplement Application.

This Supplemental Application is designed to elicit a range of specific information regarding each candidate's knowledge, skills, abilities, and experience to effectively perform the duties relative to the classification. The information you provide will be evaluated using predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. If successful, your name will be placed on the eligible list based on your final score. A "631 Location Preference Form" is included in this supplemental application to allow you to select the location(s) in which you are interested in working. You will not be scored on the "631 Location Preference Form".

This Supplemental Application will account for 100% of the weight of your examination for this classification. Resumes, letters of reference, and other materials will not be evaluated or considered as responses to items in the Supplemental Application.

**NOTE: FAILURE TO ACCURATELY AND PROPERLY COMPLETE THIS SUPPLEMENTAL APPLICATION WILL RESULT IN YOUR ELIMINATION FROM THIS EXAMINATION.**

**THIS AFFIRMATION MUST BE COMPLETED:**

I hereby certify and understand the information provided by me on this Supplemental Application is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified at any time. I also understand if it is discovered I have made any false representations, I will be removed from the examination process, removed from the list resulting from this examination, and may not be allowed to compete in future examinations for State employment and I may be subject to prosecution for misdemeanor or felony offenses under California Law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

**Your signature (Required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print your name (Required):** \_\_\_\_\_

Your supplemental application will not be scored if you do not provide your name.

**Return your completed Supplemental Application AND your completed Standard State Application (Std. Form 678) to the address below:**

**California Department of Food and Agriculture  
Examination Unit  
Attn: Cindy Torres  
1220 N Street, Room 242  
Sacramento, CA 95814  
Email [exams@cdfa.ca.gov](mailto:exams@cdfa.ca.gov)**

**SUPERVISING VETERINARIAN (GENERAL)**  
**Supplemental Application**

**PART I**

The following questions are job requirements. Please read each question carefully and respond by marking either YES or NO to the following twelve (12) questions. If you are not willing or unable to comply with some or all of the following job requirements, it may be grounds for elimination from the examination process. Not providing a response to an item will be considered a "NO" response.

- |  |        |       |
|--|--------|-------|
| 1. Do you possess a valid driver license?  | ___YES | ___NO |
| 2. Are you willing to travel using a state vehicle within a designated geographical area?  | ___YES | ___NO |
| 3. Are you willing to travel an extended period of time up to 3 weeks?   | ___YES | ___NO |
| 4. Are you willing to travel to work locations and report to headquarters and/or a District Office?  | ___YES | ___NO |
| 5. Are you willing to work on all animal species as required in regulatory veterinary medicine?  | ___YES | ___NO |
| 6. Are you willing to wear required safety gear and personal protective equipment?   | ___YES | ___NO |
| 7. Are you willing to work both indoors and outdoors as needed?  | ___YES | ___NO |
| 8. Are you willing to work in adverse conditions such as excessive heat, rain, wind, fog, dust, mud, etc.?   | ___YES | ___NO |
| 9. Are you willing to work in enclosed livestock or poultry facilities?  | ___YES | ___NO |
| 10. Are you willing and able to perform light to moderate physical work such as walking, standing, sitting, bending, stooping, reaching and lifting up to 35 pounds on a regular basis to perform required duties? | ___YES | ___NO |
| 11. Are you willing to supervise and work with various personalities and generational differences, and take appropriate action as defined by state personnel policies and regulations?                             | ___YES | ___NO |
| 12. Are you willing to act as a technical expert and provide oral and written communications?  | ___YES | ___NO |

**If you have answered "NO" to any of the above "WILLINGNESS" questions, please explain why on the next page.**

## SUPERVISING VETERINARIAN (GENERAL) Supplemental Application

Please explain Part I “WILLINGNESS” questions in which you answered “NO.”

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.



**SUPERVISING VETERINARIAN (GENERAL)**  
**Supplemental Application**

**PART II**

		<b>Knowledge</b>				<b>Experience</b>			
		No Knowledge - I have no knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge - I have some knowledge of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully.	Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience - I have no experience performing this task.	Some Experience - I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
<b>INSTRUCTIONS:</b>  For each item listed below in rows "1 through 64", place ONE "X" in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks. Also, for each item listed below in rows "1 through 64", place ONE "X" in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.  <b>NOTE:</b> Credit will not be given for items not marked.									
	<b>Investigations and Inspections</b>								
1.	Investigate livestock or poultry disease outbreaks and animal die offs that may cause significant losses of livestock or poultry, public health threats or trade restrictions.								
2.	Develop short and long-range work objectives for activities and operations.								
3.	Evaluate methods to prevent, control or eradicate infectious diseases or toxic events.								
4.	Plan methods to prevent, control or eradicate infectious diseases or toxic events.								
5.	Implement methods to prevent, control or eradicate infectious diseases or toxic events.								
6.	Establish work priorities, scope of assignments and deadlines to ensure objectives are effectively met in a timely manner.								
7.	Obtain and submit appropriate animal or environmental samples to diagnose disease or toxic events.								
8.	Perform field tests on appropriate animal or environmental samples to diagnose disease or toxic events.								

**SUPERVISING VETERINARIAN (GENERAL)**  
**Supplemental Application**

		<b>Knowledge</b>				<b>Experience</b>			
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9.	Interpret laboratory and diagnostic results to determine the appropriate response.								
10.	Coordinate/interact with other agencies and institutions to prevent, control or eradicate infectious diseases or toxic events.								
11.	Coordinate/interact with private practitioners and producers to prevent, control or eradicate infectious diseases or toxic events.								
12.	Record data to document inspections and investigations using various software programs or regulatory forms.								
13.	Conduct surveillance activities and analyze data to prevent, control or eradicate infectious diseases or toxic events.								
14.	Inspect animals, equipment and facilities for compliance with State and federal laws and regulations as they relate to disease prevention.								
15.	Record inspection observations, condition of premises, processing activities, operational procedures and any corrective actions taken to ensure compliance with programmatic policies and procedures.								
16.	Review premises records for completion and accuracy to ensure compliance with programmatic policies and procedures.								
17.	Determine the appropriate disposition and handling of dead, diseased or exposed livestock and poultry and animal products to prevent the spread of disease or toxic events.								

## SUPERVISING VETERINARIAN (GENERAL) Supplemental Application

## Knowledge

## Experience

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Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task

Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations

No experience - I have no experience performing this task.

Some Experience - I have less than one year experience performing this task.

Moderate Experience - I have one to four years experience performing this task.

**Extensive Experience** - I have performed this task four or more years.

18.	Observe livestock and poultry at concentration points to assess for signs of disease and compliance with animal identification and movement requirements to prevent spread of disease and ensure animal disease traceability.								
19.	Perform physically demanding regulatory activities (herd tests, emergency response, Foreign Animal Disease Investigations [FADs]) at irregular hours under stressful/inclement and potentially dangerous conditions.								
20.	Evaluate and communicate animal care concerns with management to determine most appropriate action.								
	<b>Emergency Response</b>								
21.	Participate in response to statewide animal emergencies (e.g., animal disease incidents, toxic events, natural disasters) to protect animal health, public health and food safety.								
22.	Develop and recommend practices and procedures for responding to emergency animal disease and toxic events.								
23.	Humanely euthanize and appropriately dispose of livestock and poultry to diagnose, control and eradicate disease or as required in an animal care event.								

## SUPERVISING VETERINARIAN (GENERAL)

### Supplemental Application

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	<b>Emergency Response (Continued)</b>								
24.	Develop written Standard Operating Procedures (SOP) and implement those procedures for responding to animal emergencies and toxic events.								
25.	Apply Incident Command System (ICS) management principals and procedures.								
	<b>Veterinary Medicine</b>								
26.	Perform medical, surgical and diagnostic procedures utilizing surgical skills and knowledge, medical instruments and other equipment to diagnose, treat or prevent disease in livestock and poultry.								
27.	Monitor and evaluate regulatory treatments or procedures provided by private practitioners to livestock and poultry to ensure compliance with approved regulatory protocols.								
28.	Evaluate and apply appropriate restraint measures (e.g., chemical, physical) to animals to ensure safe handling and employee safety.								
29.	Evaluate and implement appropriate biosecurity measures to prevent introduction or to control and eradicate disease.								
30.	Participate in veterinary continuing education to maintain currency in the field and required licensure.								

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## Data Analysis and Interpretation

31.	Analyze and interpret the results of statistical methods to answer questions relevant to program evaluation projects and research studies.
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32.	Perform data quality validation checks to ensure integrity and accuracy of the data.
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33.	Review current research, develop conclusions and recommend science-based program and policy-related changes.
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34.	Provide information from research studies, statistical reports and other sources to internal and external requestors.
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35. Respond to ad-hoc data requests from internal and external requestors.

36.	Identify and apply descriptive statistical techniques using statistical software for use in animal health response and scientific studies.
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## Leadership

37.	Oversee Staff in the performance of veterinary work and compliance activities.
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38.	Provide technical/professional guidance to staff to ensure department mission and goals are met.
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39.	Delegate and assign work to staff based on functional areas, workload levels and individual expertise and skill to accomplish objectives.								
40.	Prioritize and address problems or issues related to work projects and assignments.								
41.	Supervise staff in a complex veterinary program for livestock and poultry population health, which may on occasion include wildlife.								
42.	Evaluate the effectiveness of programs and recommend improvements to ensure department mission and goals are met.								
43.	Oversee contractor activities related to health of livestock, poultry and wildlife.								
44.	Establish work priorities, scope of assignments and deadlines to ensure objectives are effectively met in a timely manner.								
45.	Oversee office operations and review activities to ensure efficiency and compliance with departmental standards.								
46.	Prioritize, monitor, and evaluate problems or issues related to employee performance to ensure quality, quantity and timeliness standards are met.								
47.	Monitor regulatory activities of contract veterinarians and conduct field visits, supplemental training and outreach and education to establish and maintain cooperative working relationships.								

## SUPERVISING VETERINARIAN (GENERAL) Supplemental Application

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Extensive Experience - I have performed this task four or more years.

48. Provide guidance, direction and feedback to staff to assist with efficiency, improve functions and develop leadership skills of staff.

49.	Prepare other employee administrative reports (e.g., progressive discipline, medical leave, worker compensation, accident reports).
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50.	Consult with department management and legal office to determine appropriate disciplinary action for branch employees to achieve satisfactory employee performance.
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## Written Communication

51.	Write letters, memos and other correspondence using word processing and/or other software for the purpose of communicating and disseminating information.
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52.	Review and approve case reports and/or research reports for publication and dissemination.
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53.	Review and approve file investigations, case histories and medical records to report health status and medical conditions of livestock and poultry.
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54.	Prepare project and/or executive summaries and other complex documents using word processing and other software (e.g., Word, PowerPoint, Excel).
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## SUPERVISING VETERINARIAN (GENERAL) Supplemental Application

## Knowledge

## Experience

INSTRUCTIONS:

For each item listed below in rows “1 through 64”, place ONE “X” in the *Knowledge* column which most accurately represents the knowledge you have with the following tasks.

Also, for each item listed below in rows "1 through 64", place ONE "X" in the *Experience* column which most accurately represents the experience you have with the following tasks.

NOTE: Credit will not be given for items not marked.

No Knowledge - I have no knowledge of how to perform this task or what it may entail.

Basic/Limited knowledge- I have some knowledge of how to perform this task, but may require additional instruction to apply my knowledge effectively.

Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully.

Extensive Knowledge - I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.

No experience - I have no experience performing this task.

Some Experience - I have less than one year experience performing this task.

Moderate Experience - I have one to four years experience performing this task.

Extensive Experience - I have performed this task four or more years.

55.	Review research articles and other documents to identify information useful to current or future programs/activities.								
56.	Read/interpret and/or edit policy manuals, bill analyses, legislative proposals, departmental manuals, or other written materials related to relevant tasks or assignments.								
	<b>Oral Communication and Interpersonal Tasks</b>								
57.	Conduct education and outreach with a broad range of stakeholders (e.g., veterinarians, students, industry partners, 4-H, FFA) and other interested parties to raise awareness of relevant animal health issues.								
58.	Discuss inspection results with stakeholders and recommend any necessary corrective actions.								
59.	Coordinate and participate in training (e.g., accreditation modules, program disease testing, and emergency response) with industry partners to develop awareness of animal health issues and maintain knowledge, techniques, skills and certification.								
60.	Work cooperatively with premises personnel, investigators, inspectors and various other regulatory entities.								
61.	Participate as a subject matter expert on intra-departmental and multi-agency task forces to collaborate on program or policy development.								



## SUPERVISING VETERINARIAN (GENERAL) Supplemental Application

## Knowledge

## Experience

<p><b>INSTRUCTIONS:</b></p> <p>For each item listed below in rows “1 through 64”, place ONE “X” in the <i>Knowledge</i> column which most accurately represents the knowledge you have with the following tasks.</p> <p>Also, for each item listed below in rows “1 through 64”, place ONE “X” in the <i>Experience</i> column which most accurately represents the experience you have with the following tasks.</p> <p><b>NOTE:</b> Credit will not be given for items not marked.</p>		No Knowledge - I have no knowledge of how to perform this task or what it may entail.	Basic/Limited knowledge- I have some knowledge of how to perform this task, but may require additional instruction to apply my knowledge effectively.	Moderate Knowledge - I possess a sufficient knowledge level that would allow me to perform this task successfully.	Extensive Knowledge -I could effectively perform this action under the majority of circumstances or situations encountered; and I could instruct others on specific aspects of this action.	No experience - I have no experience performing this task.	Some Experience - I have less than one year experience performing this task.	Moderate Experience - I have one to four years experience performing this task.	Extensive Experience - I have performed this task four or more years.
62.	Represent the department/agency by appearing before other governmental, legislative, public and private entities to communicate program activities, progress and priorities.								
63.	Respond to inquiries (e.g., public, legislative offices, government agencies, special interest groups) about departmental/agency activities to address concerns and issues.								
64.	Advise upper management on the status and relevance of projects to agency/departmental objectives.								

**California Department of Food and Agriculture**  
**Supervising Veterinarian (General)**  
(631 LOCATION PREFERENCE FORM)

**Please check the location(s) where you will accept employment.**

- ☐ **Sacramento Headquarters (3400)**  
Sacramento

- ☐ **Redding District Office (4500)**
- |          |           |           |
|----------|-----------|-----------|
| Butte    | Colusa    | Del Norte |
| Glenn    | Humboldt  | Lake      |
| Lassen   | Mendocino | Modoc     |
| Napa     | Nevada    | Placer    |
| Plumas   | Shasta    | Sierra    |
| Siskiyou | Sutter    | Sonoma    |
| Tehama   | Trinity   | Yolo      |
| Yuba     |           |           |

- ☐ **Modesto District Office (5000)**
- |            |               |             |
|------------|---------------|-------------|
| Alameda    | Alpine        | Amador      |
| Calaveras  | Contra Costa  | El Dorado   |
| Mariposa   | Merced        | Marin       |
| Sacramento | San Francisco | San Joaquin |
| San Mateo  | Santa Clara   | Santa Cruz  |
| Solano     | Stanislaus    | Tuolumne    |

- ☐ **Tulare District Office (5400)**
- |               |            |                 |
|---------------|------------|-----------------|
| Fresno        | Inyo       | Kern            |
| Kings         | Madera     | Mono            |
| Monterey      | San Benito | San Luis Obispo |
| Santa Barbara | Tulare     |                 |

- ☐ **Ontario District Office (3600)**
- |           |                |           |
|-----------|----------------|-----------|
| Imperial  | Los Angeles    | Orange    |
| Riverside | San Bernardino | San Diego |
| Ventura   |                |           |

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PRINT YOUR NAME

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SIGNATURE